

University Letterhead

20 July 2018

To whom it may concern:

This letter is to confirm that Mr John Smith (ID123456) is currently enrolled in a Bachelor of Media Studies at the University of Example.

Mr Smith's enrolment commenced on 03 July 2016 and his expected completion is 10 November 2018.

Should you have any questions please do not hesitate to contact me on (01 2132 3234) or David.Michaels@example.edu.au

Kind Regards,

SIGNATURE

David Michaels
Enrolment Coordinator
Example University

University Letterhead

20 May 2016

To whom it may concern:

Enrolment Details – Mr John Smith (Example University Student ID 123456)

I confirm that Mr John Smith (ID123456) is currently enrolled as an undergraduate student at the Example University . His enrolment details are as follows;

Student Name:	Mr John Smith
Enrolling Institution:	Example University
Student ID:	123456
Current Status:	Enrolled
Program Details:	Bachelor of Media Studies
Faculty:	Media Studies
Commencement:	3 July 2014
Expected Completion Date:	10 November 2016

Please feel free to contact me if you require further information.

Kind Regards,

SIGNATURE

David Michaels
Enrolment Coordinator
Example University
David.Michaels@example.edu.au
Ph 01 2132 3234